

Letter to Request an Accommodation

Date

Dear Name of Landlord/Housing Manager/Homeowner's Association:

I am _____ and live in unit _____. I am a person with a disability, as defined under the Fair Housing Act. My disability limits my ability to _____.

I would like to request a reasonable accommodation of exempting me from the "No Pets" policy that is currently in place. My (service animal)/(emotional support animal) helps me to _____.

Please see the attached verification from my health care provider explaining how the accommodation would assist me with my disability.

I am asking that you modify your rules prohibiting pets to allow me to have a (service animal)/(emotional support animal). This reasonable accommodation of your "No Pet" policy would provide me with full use and enjoyment of the housing unit as a person with a disability.

I look forward to hearing from you by (a date in the near future). Thank you for your consideration.

Sincerely,

Your Name